

BHARATIYA VIDYA MANDIR, AMRAVATI'S

BHARATIYA MAHAVIDYALAYA, MORSHI

DIST. AMRAVATI (M. S.)

ANNUAL QUALITY ASSURANCE REPORT
2015-16

CONTENTS

	Page Nos.
Part – A	
1. Details of the Institution 03
2. IQAC Composition and Activities 06
Part – B	
3. Criterion – I: Curricular Aspects 09
4. Criterion – II: Teaching, Learning and Evaluation 10
5. Criterion – III: Research, Consultancy and Extension 13
6. Criterion – IV: Infrastructure and Learning Resources 17
7. Criterion – V: Student Support and Progression 19
8. Criterion – VI: Governance, Leadership and Management 23
9. Criterion – VII: Innovations and Best Practices 29
10. Annexure – I 32
11. Annexure – II 35
12. Annexure – III 36

The Annual Quality Assurance Report (AQAR) of the IQAC

2015-16

Part – A

I. Details of the Institution

1.1 Name of the Institution

Bharatiya Mahavidyalaya, Morshi

1.2 Address Line 1

Tq. Morshi

Address Line 2

Dist. Amravati

City/Town

Morshi

State

Maharashtra

Pin Code

444905

Institution e-mail address

bmv_morshi@rediffmail.com

Contact Nos.

07228-222242

Name of the Head of the Institution:

G. S. Meshram

Tel. No. with STD Code:

07228-222242

Mobile:

9423609062

Name of the IQAC Co-ordinator:

Dr. S. V. Topare

Mobile:

9096566572

IQAC e-mail address:

bmv_morshi@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

6478

OR

1.4 NAAC Executive Committee No. & Date:

EC/62/RAR/080 dated 05-01-2013

1.5 Website address:

www.bvmorshi.ac.in

Web-link of the AQAR:

www.bvmorshi.ac.in/NAAC/AQAR2015-16

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	63.50	2004	2009
2	2 nd Cycle	B	2.33	2012	2018
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

14-07-2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- AQAR 2011-12 submitted on 31-12-2012 (DD/MM/YYYY)
- AQAR2012-13 submitted on 18-12-2013 (DD/MM/YYYY)
- AQAR2013-14 submitted on 07-01-2015 (DD/MM/YYYY)
- AQAR2014-15 submitted on 14-03-2016 (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Sant Gadgebaba Amravati University,
Amravati (M. S.)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	Any other (<i>Specify</i>)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers	5												
2.2 No. of Administrative/Technical staff	2												
2.3 No. of students	1												
2.4 No. of Management representatives	3												
2.5 No. of Alumni	1												
2.6 No. of any other stakeholder and community representatives	1												
2.7 No. of Employers/ Industrialists	1												
2.8 No. of other External Experts	1												
2.9 Total No. of members	15												
2.10 No. of IQAC meetings held	4												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td>4</td> <td>Faculty</td> <td>1</td> </tr> <tr> <td>Non-Teaching Staff</td> <td>1</td> <td>Students</td> <td>1</td> </tr> <tr> <td>Alumni</td> <td>1</td> <td>Others</td> <td>1</td> </tr> </table>	No.	4	Faculty	1	Non-Teaching Staff	1	Students	1	Alumni	1	Others	1
No.	4	Faculty	1										
Non-Teaching Staff	1	Students	1										
Alumni	1	Others	1										
2.12 Has IQAC received any funding from UGC during the year?	<table> <tr> <td>Yes</td> <td></td> <td>No</td> <td><input checked="" type="checkbox"/></td> </tr> </table>	Yes		No	<input checked="" type="checkbox"/>								
Yes		No	<input checked="" type="checkbox"/>										
If yes, mention the amount	--												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	0	International	0	National	0	State	0	Institution Level	0
------------	---	---------------	---	----------	---	-------	---	-------------------	---

(ii) Themes

--

2.14 Significant Activities and contributions made by IQAC.

1. The quarterly meetings for the assessment of the progress of NAAC related work are organized by IQAC.
2. Enhanced implementation of ICT during regular teaching is encouraged.
3. The staff members are asked to employ ICT based teaching methods.
4. The college has submitted proposals for organization of National level seminars in Commerce, Economics and Marathi. The proposals are yet to be sanctioned by UGC.
5. The staff members have submitted proposals for Minor Research Project. One of the projects from Commerce is sanctioned by UGC, other proposals are yet to be sanctioned.
6. The college had submitted proposal for starting B. Sc. i. e. Undergraduate course in Science stream. The course is sanctioned by University and is in progress.
7. The members of various college committees are encouraged to organize various activities.
8. For regular Academic Audit of the college, a Core Committee, comprising the Principal, IQAC Coordinator and senior staff members was constituted. It is keeping track of various activities.
9. The latest information regarding various suggestions given by the NAAC are communicated to the teachers and steps are being taken accordingly.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Outcome achieved
1) To conduct regular academic audit of the college. 2) To start new services in the college library. 3) To encourage staff members in undergoing various research related activities. 4) Use of ICT for improving the effectiveness of Teaching- learning process. 5) Organization of extension activities.	1) Regular academic audit is being conducted by IQAC. 2) New services have been started by the college library for the benefit of the students. 3) Most of the staff members are working on their Ph. D. Their work is on the verge of completion. 4) The staff members are using ICT for improving teaching-learning process. 5) Various co-curricular and social extension activities are being organized by various departments.

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body

Yes

☒

No

☐

Management

☒

Syndicate

☐

Any other body

Provide the details of the action taken

<p>Actions taken</p> <p>1) The IQAC has conducted 4 meetings of IQAC in a year.</p> <p>2) Regular academic audit of the college has been done by IQAC.</p> <p>3) Teachers are encouraged to undergo research. Most of the teachers have submitted their Ph. D. Thesis to the University.</p> <p>4) The proposals for Minor research projects have been submitted to UGC. Only one project is sanctioned.</p> <p>5) Regular organization of Remedial and Bridge courses and guest lectures is being done by every department.</p> <p>6) The Library has good numbers of subscribed research journals. It is also implementing various services for the students.</p> <p>7) The department of Physical Education conducts training programs for the students for entry in Defense Services.</p>

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	03	00	03	-
UG	03	01	02	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	01	05	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	00
Annual	04

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒ (On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Department of Science is introduced during the year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
13	08	02	00	03

2.2 No. of permanent faculty with Ph.D.

06

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

17 (CHB)

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	04	-
Presented papers	06	12	-
Resource Persons	0	01	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- There is enhanced employment of ICT during Teaching-learning process by the teachers.
- The library services are being made more internet friendly. The facebook page of the students and Mobile Opac systems are being implemented.
- The students are supported and encouraged to participate in various cocurricular and extracurricular activities organized by the College and the University.
- Every department is provided to with internet facility for updating their knowledge.
- The college has developed ICT based English Language Laboratory.

- 2.7 Total No. of actual teaching days during this academic year 180
- 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) 03
- 2.9 No. of faculty members involved in curriculum restructuring /revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 0 0 0
- 2.10 Average percentage of attendance of students 80

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	144	13.94	29.09	50.90	20.00	38.19
B.COM.	96	80.20	51.80	18.07	30.12	86.46
M. A. Pol. Sci.	22	00	00	33.33	66.66	13.64
M. A. His.	15	00	00	10.00	90.00	66.67
M. Com.	23	100	56.52	43.47		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. The IQAC proposes and discusses innovative methods of teaching-learning with staff members and encourages them to implement these methods during teaching.
2. On the basis of results of annual exams and unit tests, the evaluation of teaching-learning process is done. Along with this, it is also done through feedback from the students and remedial steps are taken accordingly.
3. A Common test and Regular Unit tests are conducted and the results are communicated to the students.
4. Several methods of evaluation such as classroom seminars, projects, home assignments are also used for monitoring the progress of the students.
5. The study tours and field visits are organized giving on-job experiences to the students.
6. Various research journals and reference books are subscribed for further academic pursuits of the teachers.
7. Regular collection of feedbacks from stake holders is done and suitable measures are taken on the basis of these feedbacks.
8. For weaker students organization of remedial coaching and bridge course is strengthened.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	05	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. The IQAC encourages the teachers for paper presentation in various international, national and state level seminars and conferences. The teachers are regularly participating in Conference and Seminars and presenting papers and publishing papers.
2. The IQAC encourages the teachers to undertake major/minor research projects sponsored by UGC & provides necessary guidelines to them. One of the teachers has applied for Major Research Project. Some staff members have applied for minor research projects. One of the Minor project is sanctioned by the UGC.
3. The IQAC also motivates the teachers to for book writing and paper publication in research journals. Some of the teachers have published their papers in Research journals.
4. The teachers are encouraged to organize Seminars and Conferences. The college has submitted proposals for organization of National level seminars in Commerce, Economics and Marathi. The proposals are yet to be sanctioned by UGC. The college has organized State level seminar in History.
5. The IQAC encourages staff members to go for Degree of Doctor of Philosophy in their concerned subjects. Three teachers have submitted their thesis to the University.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	01	-
Outlay in Rs. Lakhs	-	-	75000	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	06	-
Non-Peer Review Journals	-	01	-
e-Journals	-	-	-
Conference proceedings	-	12	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015-16	UGC	75000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	00	00	01	00	00
	Sponsoring agencies	-	-	RTMNU, SGBAU & GU	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	-
International	Applied	00
	Granted	-
Commercialised	Applied	00
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College
00	-	-	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level
 University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum	-	College forum	04	
NCC	-	NSS	15	Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. The N.S.S. unit of the college is very active. It organizes Special Winter Camp during which the village is adopted and different social services are rendered in that village.
2. The teachers and the students of college participate enthusiastically in various social extension activities and community services.
3. For improving career prospects of the students, Career Guidance seminars and guest lectures are organized regularly.
4. The Blood donation camp is organized by the college.
5. For improving health of the students Yoga classes are also organized.
6. The Department of Physical education organizes coaching camps of various games for local clubs. It also conducts coaching for students aspiring for services in Police and other forces. Many students and other citizens have got benefited by this. Many student have been recruited in Police and Army.
7. Various other programs are organized such as Tree plantation Drive, Cleanliness Drive, AIDS Awareness, Save Girl Child Campaign etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres 17 gunthas	-	Management	-
Class rooms	28	01	UGC	58500
Laboratories	03	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	<ul style="list-style-type: none"> Office rack Electrical equip. Hostel doors Hostel steel cots Hostel sand Hostel cement Building const. material 	Non-grant fund	13600 47195 28440 22500 42000 46500 44629
Value of the equipment purchased during the year (Rs. in Lakhs)	-	244864	UGC	244864
Others	-	-	-	-

4.2 Computerization of administration and library

- Office administration is partially computerized.
- Library services are fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	106	26802	108	39665	214	66467
Reference Books	115	100904	66	23700	181	124604
e-Books	N-List		N-List			
Journals	30	9000	26	19833	56	28833
e-Journals	N-List		N-List			
Digital Database	N-List		N-List			
CD & Video	09	2500	-		09	2500
Others (specify)	143	35559	29	4520	172	40079

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	58	01	03	01	01	04	01	02
Added	00	00	00	00	00	00	00	00
Total	58	01	03	01	01	04	01	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.).

1. Every department of the college is provided with personal computers and Broadband internet connection.
2. The staff members are encouraged to use computers in various academic pursuits such as teaching-learning, evaluation and research etc.
3. There is provision of audiovisual aids such as LCD Projector and sound system for various departments. It is being used by the staff members during teaching.
4. There is provision of Broadband internet connection and computers in library for the students on free-of-cost access. The students are getting benefited by this service.
5. The staff members also encourage the students for making use of computers for Power Point Presentations of their seminars and projects.
6. There is well equipped Computer laboratory in the college. It is used by both staff and students.
7. The office work is partially computerized.
8. The college has prepared modern English language laboratory with all ICT and other equipments.

4.6 Amount spent on maintenance in lakhs:

i) ICT	58140
ii) Campus Infrastructure and facilities	276775
iii) Equipments	-
iv) Others	-
Total :	334915

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

1. The job-related advertisements and various competitive examination advertisements are displayed on Notice board of the college.
2. Career Counselling Cell of the college is very active. It organizes various guest lectures related to preparation for various competitive examinations regularly.
3. Through Teacher-Mentor Scheme the financial assistance is extended to economically weaker students and personal counselling given by Counsellors.
4. As per the suggestions of college IQAC, the college prospectus contains all the information regarding fee structure, rules and regulation of the college and its library, the various committees, clubs and associations, NSS, and the pattern of evaluation, the tutorial system, hostel facility, various endowment funds, the Academic Calendar, etc.
5. The college publishes its updated prospectus annually. The information content is disseminated to students at the beginning of every academic year along with the application form.
6. There is provision of Student consumer store in the campus where educational materials are available for purchase in discount price.
7. There is provision of various student support services such as Reservation, Fees Instalment, Differently-abled, Skill development program, College Magazine, Bridge courses, Remedial Classes, Equal opportunity center, Industrial Visits etc.
8. The Bridge courses are organized for students from other faculties.
9. Remedial coaching activities are regularly organized for weaker students.
10. Mock Interviews and group discussion sessions are conducted at the departmental level.

5.2 Efforts made by the institution for tracking the progression

Following records are being kept by the college for this purpose:

- Record of the students who have got employment in various departments in being kept by the college.
- Yearly Self Appraisal (APIs) of the staff members.
- Records of Placements and increments of staff members.
- Records of results of Annual Examinations and its evaluation.
- Evaluation of classroom seminars and home assignments of the students.
- Records of results of Unit and Common Tests.
- Records of internal marks and incentive marks.
- Arranging formal or informal Teacher-parent/alumni gatherings.
- Records of Research activities by the staff and students.
- Records of the Placement Cell.
- Tutor-Ward system is in place for proper progression of the students.
- Personal contacts with passed-out students to keep track of their progression.
- Every department maintains a record register about the progress of the students.
- Regular collection of Feedback from the stake holders.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1091	196	-	-

(b) No. of students outside the state

(c) No. of international students

No	%
498	38.69

Men

Women

No	%
789	61.30

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
45	204	84	870	03	1203	42	215	91	936	03	1287

Demand ratio: 1:1

Dropout %: 3.57

5.4 Details of student support mechanism for coaching for competitive examinations (If any).

- Remedial Coaching classes for competitive examinations for the students of reserved categories are in place.
- Student's counselling and guidance cell organizes guest lecture of eminent personalities for UPSC/MPSC and other competitive examinations guidance.
- Supports and guides students for placement in various govt. and non-govt. departments.
- Skill Development and Personality Development Programmes are conducted by the college.
- Entrepreneurship Development Programme are organized.
- The department of Physical Education provides guidance to the students for preparing Police, Army and other force examinations.
- Various advertisements of different Competitive examinations and Departments are displayed on the Notice board.
- There is provision of Competitive Examinations related Books in the College library.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="02"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance.

- There is regular counselling of the students for various job placements is done by the members of cell as well as other staff members.
- As the college has started Science stream, the guidance is provided to the students for appearing in various exams for entrance in Engineering and Medical branches.
- Several activities are organized by the Student counselling and career guidance cell.
- The career guidance program for both arts and commerce students are organized.
- Student's interview and communication skills are developed by organizing classes.
- There is provision of various newspapers, magazines devoted to career guidance and job placement in the college library.
- The resource persons are invited and guest lectures are organized for career guidance and counselling.
- The Department of Physical Education provides guidance for entry in Police and Army services.

No. of students benefitted

75

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
00	00	00	00

5.8 Details of gender sensitization programmes.

- Local lady advocates are invited for "Legal Guidance" to the girl students.
- The "Grievance redressal cell for sexual harassment" is constituted in the college.
- The college invites Dr. Mrs. S. A. Lokhande who is our recognized doctor for guidance on Women health problems and solutions.
- The college has organized guest lecture on "Girl foeticide and related issues" by Doctors from local Hospital.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	875	3357168
Financial support from other sources	03	9341
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: No major grievances of the students occurred.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

The vision of our institution is very clear. Make united efforts make learning atmosphere and infrastructure available to the most underprivileged. Our institution is putting its best efforts for bringing excellence in standard of education provided in our college. It is also adopting different methods for improving teaching-learning atmosphere of the institution. It is our duty to inculcate social values among our students. It is ultimate goal of our institution to teach educational, moral, social and ethical values and help them in becoming good citizens.

Mission

The mission statement of our management as well as our institution “Sahaviryam Karvavahe” itself is self explanatory. It is our united mission to provide quality education to the poorest of poor and the neediest member of rural area. As our institution is located in rural area surrounded by tribal belt, most of our students are children of farmers belonging to low-earning families. So, it is mission of our institution to provide best opportunities in the field of education to the unprivileged by creating modern learning infrastructure and facilities that may help them to become self-dependent in all respects. Our institution focuses more on providing learning opportunities to the girl students.

6.2 Does the Institution has a management Information System

- Yes, the institution has management information system. The composition of the management is displayed in the prospectus of the college and on website of the college.
- The college regularly organizes meetings with management members and discuss various issues related to the development of the college.
- There are management representatives in IQAC. Various NAAC related issues are discussed with management members during IQAC Meetings.
- The progress of all administrative and academic activities in communicated to the Management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- As the college follows the curriculum designed by the University, the developments are in concurrence with the syllabi.
- The teachers prepare teaching plans and follow accordingly.
- There is ample collection of reference books and text books in the library, the students are encouraged to read books such reference books, encyclopaedias along with the text books.
- Practical periods are conducted as per the syllabi of the university.
- Increased use of ICT is encouraged.
- Feedback from students related to implementation of curriculum is also taken.

6.3.2 Teaching and Learning

- For improving effectiveness of teaching, use of ICT and internet is encouraged.
- There is provision of internet and information science facilities for studying recent developments in the subjects in the Library and Computer Laboratory.
- The feedback of the students on teaching is collected and suggestions are implemented.
- Innovative practices in teaching are encouraged.
- There is well established Library having good number of books and other information materials. The college library has subscribed Research Journals for the teachers.
- The department of Commerce and Geography follows other teaching methods such as surveys, case study, industrial visit and fieldwork.
- The Remedial Coaching classes are conducted. Along with this, the Bridge courses for students for other streams are conducted on holidays.
- The Common test and unit tests are regularly organized for evaluation purpose.
- The Students related activities such as home assignments, group discussion, seminars, debates, quiz, viva, etc. regularly followed.

6.3.3 Examination and Evaluation

- The Examination Committee is constituted in the college. It monitors the performance of the students by analyzing the results of internal and external examinations such as Unit Tests, Common Tests and University Examinations. The results of these tests are communicated to the students.
- The results of these tests are discussed in the staff meetings and strategies to cope up are decided.
- The Annual Examinations are conducted according to the norms given by Parent University.
- Different types of evaluations methods are employed such as Home assignments, classroom seminars, debates, projects, industrials tours and visits etc. For evaluation of progress of the students.

6.3.4 Research and Development

- Three teachers have submitted their Ph. D. Thesis to the University. They will be awarded degree in near future.
- The teachers have applied for Minor and Major Research Projects. One of the projects from Commerce faculty is sanctioned by UGC. Other proposals are yet to be sanctioned.
- The teachers are regularly participating in paper presentation at International and National Seminars and Conferences.
- Some of the teachers have published their research articles in National Journals.
- The college library has subscribed research journals of different subjects. Also there is provision of online research journals in the library.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The college library is well furnished. There is provision of separate reading room for the staff and the students.
- There is adequate collection of text books, reference books, journals, encyclopaedias etc.
- The library is partially computerized.
- There is provision of internet connection for the students within the library.
- There is separate computer provided to each department with Broadband internet connection.
- There is well-equipped English Language Laboratory in the college.
- The college has good ICT facilities. There is separate computer laboratory with latest softwares and internet connection.
- There is provision of audiovisual aids such as LCD Projector, printer, scanner etc.
- There are three well-equipped laboratories for science stream at Junior College level.

6.3.6 Human Resource Management

- The staff members are recruited as per Government and university norms.
- The teaching and non-teaching staff is provided with various welfare schemes.
- The members of the staff avail various facilities such as leaves, additional increments, study leave for faculties perusing research purpose etc.
- Proper record of various documents related to appointment and placement of the staff members is being maintained in the office.
- Different committees are formed for smooth conduct of various curricular and co-curricular activities within the college.
- Additionally, contributory teaching staff is appointed for non-grant courses.

6.3.7 Faculty and Staff recruitment

- The recruitment of faculty and other staff members is done as per University norms and Govt. regulations
- Teachers are appointed on the basis of merit list given by the selection committee.

6.3.8 Industry Interaction / Collaboration

- The college is in process of making MOU with nearby small scale industries.
- The industrial study tours are organized for the students.

6.3.9 Admission of Students

The students are given admissions according to norms laid down by S. G. B. A. University, Amravati and as per Government rules and regulations.

6.4 Welfare schemes for

Teaching	Cooperative Credit society, Gratuity, Pension, Group policies etc.
Non teaching	Cooperative Credit society, Gratuity, Pension, Group policies etc.
Students	Govt. Scholarships and freeships, Teacher-guardian scheme, Awards to the students, Medical facility.

6.5 Total corpus fund generated

00

6.6 Whether annual financial audit has been done

Yes



No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation Committee & Management	Yes	IQAC
Administrative	Yes	Joint Director & Management	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The pattern of annual examinations is prepared by Examination section of S. G. B. A. University, Amravati. The Office of the Controller of Examination has computerized many aspects of examination system. The results are made available online. Along with this, the mark sheets, hall tickets, examination application forms and seating arrangement have been computerized by the university.
- At college level, the Examination committee is formed which organizes exams such as Unit tests and Common tests. The students are informed about their scores in these examinations and remedial measures are taken for weaker students. The examinations are conducted with strict disciplines and in “No Copy” atmosphere.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable.

6.11 Activities and support from the Alumni Association

- The process of formal registration of “Alumni Association” is in progress. It will be completed at the earliest.
- The college organizes yearly meeting with the members of Alumni Association. Various activities such as interaction with alumni, sharing of knowledge, experience, suggestions, etc. were conducted.
- The members expressed willingness to contribute to the development of the college by honouring meritorious students.

6.12 Activities and support from the Parent – Teacher Association

- Regular meetings of Parent-Teacher Association were organized for communicating progress of their children.
- The members were informed about the steps taken by the college for enhancement of the quality of teaching-learning.
- The parents were asked to take care of the progress and attendance of their wards.
- Feedback was collected from the parents.
- Suggestions and plans for improvement of academic environment in the college were collected from them.

6.13 Development programmes for support staff

- The college has appointed teachers on contributory basis as support staff. They are given complete cooperation in pursuing their further studies. They are given guidance for NET/SET preparations.
- They are involved in various academic activities organized by the college.
- The support staff has free access to various books in the library for pursuing their studies.
- They have free access in Computer laboratory for the practice of various softwares.
- They are financially supported, if needed, by regular staff members.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The college has planted several trees in the college campus for creating awareness among the students.
- There is well maintained garden in our college premises. The students are encouraged to take care of various plants in our premises.
- The use of plastic is discouraged.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The teachers are using ICT facilities provided to them for teaching and research work.
- There is increased use of ICT by the teachers and the students during teaching learning.
- The teachers are vigorously pursuing research related activities.
- The students are encouraged to attend library in extra hours for preparation of competitive examinations. They are provided with concerned literature.
- The coaching given to given students for entry in Police and Army services is bringing results. Many students got employment in these departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The co-curricular and extra-curricular activities are conducted as per the Academic Calendar of the college prepared at the onset of the year.
- The college committees are formed for proper functioning of the college. All committees performed their assigned duties properly.
- The proposals for organization of National seminars of Commerce and Marathi are resubmitted to UGC.
- The proposals for Minor research projects are resent to UGC. Only one Minor project is sanctioned.
- Various activities are planned by every board of study of every subject. They have organized several lectures on subject-related topics.
- The IQAC has regularly performed academic audit of the college and provided recommendations for improvement.
- The staff members are encouraged to go for Orientation and Refresher courses in their concerned subjects. The staff members have attended orientation course and refresher course in concerned subject.
- Most of the teachers have attended and presented papers in several National and International conferences and seminars.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- M-OPAC System
- Guidance for entry in Defense services

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- As the city is surrounded by dense forest in nearby hilly area of Satpuda range, the tours are organized for creating nature awareness among students.
- The NSS department conducted tree plantation programme in the college campus and during residential camp at adopted village.
- The “Environmental studies” subject is compulsory for the first year students. Projects on Environmental study are given to the students.

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis).

Strengths

1. There is availability of various academic courses in the field of Arts and Commerce at UG and PG level.
2. The college has started Science stream at Junior college level and submitted proposal for Bachelor of Science. It will be sanctioned from next session.
3. Adequate infrastructure and facilities to ensure better teaching-learning environment.
4. A committed and supportive management and authorities. Dedicated staff members.
5. The students are encouraged by the teachers through Teacher guardian scheme. The students are adopted by the teachers for further studies.
6. The students are encouraged to take active part in co-curricular and extracurricular activities.
7. The library of the college has extensive collection of text books and reference books.
8. Conducive atmosphere for pursuing research activities.

Weaknesses

1. There is limited use of ICT in teaching-learning.
2. Research culture needs to be improved.
3. There are no professional courses.

Opportunities

1. There is scope for starting Science stream in the college at UG and PG level. The college has applied for UG courses at present.
2. The PG programmes may be started in a few more subjects to retain the students for further studies. The college has submitted proposals for these courses.
3. There can be collaboration or memorandum of understating with nearby industries for better placement the students.
4. The status of Research activities may be improved.
5. The infrastructural facilities such as classrooms and laboratories may be increased.

Challenges

1. The College has to develop proper strategy for improving teaching-learning environment.
2. The College needs to explore opportunities for starting new courses.

8. Plans of institution for next year

- Starting new courses at UG and PG level.
- Better organization of remedial classes and Bridge courses.
- Regular and timely feedback mechanism from various stake holders
- Enhanced quality of ICT based Teaching-learning environment.
- Development of the Indoor and Outdoor sports facilities.
- Improvement of infrastructural facilities for better teaching-learning.
- Properly managed Teacher guardian scheme.
- To enrich the library resources and services.
- Establishment of Computerized English Language Laboratory with necessary softwares and hardware.
- Improvement of English Communication skills of the students and the teachers.
- Better ICT based administration and academic activities.
- Reinforcement of Career Counselling Cell activities.
- Creating collaborations and MoU with Industries and Organizations.

Name: **Dr. S. V. Topare**

Name: **G. S. Meshram**

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Academic Calendar of the college**2015-16**

Sr. No.	Title	Period
1	First session	15-06-2015 to 31-10-2015
2	Winter vacation	01-11-2015 to 22-11-2015
3	Second session	23-11-2015 to 30-04-2016
4	Summer vacation	01-05-2016 to 12-06-2016

	Date	Event/Activity
STAFF COUNCIL MEETINGS		
1	08-09-15	Staff Council Meeting
2	31-10-15	Staff Council Meeting
3	09-12-15	Staff Council Meeting
4	30-04-16	Staff Council Meeting
INTERNAL EXAMINATIONS		
1	24-08-15 to 01-09-15	Unit Test
2	21-09-15 to 29-09-15	Unit Test
3	24-11-15 to 03-12-15	Unit Test
4	28-12-15 to 03-01-16	Unit Test
5	08-02-16 to 16-02-16	Common Test

NSS ACTIVITIES		
1	17-05-15	National Disaster Management Camp
2	21-06-15	International Yoga Day
3	26-07-15	Shanu Maharaj Birth Anniversary
4	20-10-15	Sadbhavana Din
5	06-09-15	NSS Cleanliness Drive and Plantation
6	10-09-15	Yuva Chetana AIDS Awareness Scheme
7	25-09-15	Blood Donation Camp
8	23-09-15	NSS Day celebration
9	13-10-15	NSS Cleanliness Drive and Plantation
10	02-10-15	NSS Cleanliness Drive and Plantation
11	14-11-15	Children's Day celebration
12	21-11-15	Youth sensitization programme
13	26-11-15	Constitution day celebration
14	28-11-15	Mahatma Fule death anniversary
15	01-12-15	World AIDS Week
16	02-12-15	Cleanliness drive rally
17	06-12-15	Dr. B. R. Ambedkar death anniversary
18	05-12-15	“Swacchata Karandark” debate competition
19	20-12-15	Sant Gadgebaba death anniversary
20	27-12-15	Dr. Bhausaheb Deshmukh birth anniversary
21	03-02-15	Krantijyoti Savitribai Fule birth anniversary
22	21-12-15 to 28-12-15	NSS Residential Camp at Maywadi
23	11-01-16	Youth Leadership Workshop
24	04-01-16	District level debate competition participation
25	12-01-16	Swami Vivekanand birth anniversary
26	30-09-16	“Martyrs Day” & Mahatma Gandhi death anniversary

27	19-02-16	Shivaji Maharaj birth anniversary
28	28-02-16	Sant Gadgebaba birth anniversary
29	01-05-16	Maharashtra Din

Analysis of feedback from the students**2015-16**

The college collected feedback from the final year students in the format prescribed by NAAC before conclusion of the session 2015-16. The students were asked to fill it carefully and sincerely.

- The students appreciated the encouragement given by the teachers for pursuing academic activities.
- The methods of teaching adopted by the teacher's were satisfactory.
- The students were satisfaction about the availability of reading materials and services provided in the library
- As the results are communicated to the students, the students expressed satisfaction about evaluation methods.
- The students were immensely satisfied about various facilities provided by the college for their co-curricular and extracurricular activities. .
- The social atmosphere in the college and NSS was admired the students.
- The students expressed satisfaction about the course coverage and its learning value.
- The students appreciated the quality of teaching and performance of the teachers. They satisfied with the way teaching-learning process is conducted.
- The students were exceedingly satisfied about encouragement provided for excellence in sports and cultural activities.

Best Practices:

The college follows several best practices for enhancement of its educational atmosphere. Along with other academic and administrative practices, the best practices followed by the college for achievement of vision and mission of the college are as follows.

Best Practice I

1. Title of the practice: M-OPAC.

2. Goals:

1. To provide 24 x 7 information about various library facilities and services available in the college.
2. To provide easy access to the library information on mobiles of the students and teachers.

3. Context:

To enhance use of ICT and mobile technology for providing access to library services and facilities.

4. The practice:

1. The users are asked to download the app from Google play store.
2. The user has to register online for using this app.
3. The information such as Author of book, Title of book, Publisher of book, Keyword of book and related details is available on this app
4. This app services is provided to the students on free-of-cost basis.

5. Evidence of Success:

1. This best practice is showing results as many students and teachers have downloaded this app on their mobile phones.
2. Many students are using this service as library ready reckonor.
3. It has improved rate of book issue by the students and teachers.
4. As it is Open access system, the services are being provided at ease and with speed.

6. Problems Encountered and Resources Required:-

1. Many of the students belong to poor families, so they do not own android mobiles.
2. Many of the students are weaker in using internet services.

Best Practice II

1. Title of the practice: Guidance for entry in Defense Services.

2. Goal:

1. To provide guidance to the interested students and alumni for entry in defense services such as Police and Armed forces.
2. To provide properly organized training to the students for improving their performance in Physical Efficiency Test and Written Test.
3. To provide information about various employment advertisements and opportunities.

3. Context:

1. There is great scope for employability in Defense services. The students can get benefited by such training and guidance. They can have honest and illustrious career avenue in Defense services.

4. The practice:

1. Regular training classes are organized for improving Physical efficiency and performance of the students in Physical Efficiency Test.
2. Books for Written exams are provided to the students. Proper guidance about using correct book is given.
3. The students are provided with required equipment and infrastructural facilities for regular practice.
4. Their performance is evaluated on regular basis by organizing physical efficiency tests. The results are communicated to the students.
5. The students are informed about their strengths and weaknesses.

5. Evidence of success:

1. A good number of students are taking advantage of this best practice. Many students attend these training classes on regular basis.
2. Many students have got recruitment in Police and Armed forces.

6. Problems Encountered and Resources Required:-

For implementation of this type of best practice, many equipments and facilities are required. Fortunately, most of the facilities are available in the college campus. The regularity of the students is the biggest problem. As such type of training required dedication and perseverance; the students who are dedicated and committed leave the training in between and cannot achieve required success. Thus providing facilities, equipments and maintaining regularity of the students is the main concern.